



OFFICE OF THE MAYOR

NOTICE TO PROCEED

01 DECEMBER 2022

Date

CIRCLE TRANSPORT CORPORATION

#149 G., Reyes Street,
Balong Bato, San Juan City

Dear Sir/Madam:

We wish to inform you that your contract for the **Bus Rental for Core Team Building** for the **Traffic and Parking Management Office** under **Purchase Request No. 100-22-10-6320**, covered by **Purchase Order No. 22-11-2148** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO

City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: EDNA C. MAMUYAC
Authorized Representative
CIRCLE TRANSPORT
CORPORATION

Date: *Dec. 1, 2022*